

POLICY
DECLARING CERTAIN COUNCIL
PREMISES GUN FREE ZONES

[Approved by MayCo : MC 48/05/04]

CITY OF CAPE TOWN

PROPOSED POLICY RELATING TO DECLARING CERTAIN COUNCIL PREMISES GUN FREE ZONES

1. As many Council premises as possible should be declared Firearm Free Zones in terms of the provisions of Section 140(1) of the Firearms Control Act, 2000 (Act No. 60/2000).
2. Applications to the Minister of Safety and Security relating to (1) above will be made subject to available financial and human resources as well as the suitability of the premises to be effectively managed as such.
3. As a point of departure, the Minister of Safety and Security are to be requested to declare the following premises as Firearm Free Zones:
The Executive Chambers
The Office of the City Police Chief
4. All City Clinics be declared Gun Free Zones and once adequate systems are in place, consideration be given to declaring all City Clinics Firearm Free Zones.

The declaration of Clinics as FFZ's will be subject to the results of an extensive consultation process to determine which clinics should first be accommodated in relation to the availability of Council Security Staff.

5. All Council premises accommodating Sub-Council chambers and associated offices as well as all Integrated Service Centres (ISC), are to be declared Gun Free Zones with full enforcement measures and not Firearm Free Zones due to the fact that these premises will be difficult to manage as Firearm Free Zones.
6. All Council Cash Offices are to be declared Gun Free Zones that is based solely on trust, with the proviso that these offices be inspected on an individual basis in an effort to identify those that can in fact be declared FFZ's. Cash Offices that are identified as such, are to be declared FFZ's.
7. Other Council premises such as Finance and Housing offices where the absence of firearms are regarded as essential be declared Firearm Free Zones or Gun Free Zones with full enforcement measures, inclusive of security guards and metal detectors, in terms of the principles established in (1) and (2) above.

8. Council premises where it is deemed necessary to inform the public that firearms are unwelcome, to be declared Gun Free Zones without installation of equipment and deployment of staff.
9. No firearm-owner to be expected to hand in his/her weapon for safekeeping on Council premises if full enforcement measures that are aimed at keeping the area firearm free, are not in place.
10. Proper signage to be displayed at the entrance to all Firearm Free Zones and Gun Free Zones for purposes of informing entrants of the status of the area.
11. Full enforcement measures to be regarded as active point duty by security officers as well as the utilization of metal detectors and firearm safes.
12. The City Manager is mandated to apply to the Minister of Safety and Security to declare premises provided for in this policy, as Firearm Free Zones,
13. Operational procedures to be performed at Gun Free Zones and Firearm Free Zones *inter alia* include the following:
 - (a) Entrants to controlled areas will be required to hand in their firearms when entering Gun Free Zones that provides for full enforcement measures as well as areas declared by the Minister of Safety and Security as Firearm Free Zones in terms of the Firearms Control Act, 2000 (Act No. 60 of 2000).
 - (b) Firearms to be stored in individual gun-safes that is designed to hold only one handgun.
 - (c) Gun safes are to be "dual keyed" with the result that neither the Security staff nor the gun owner can access the safe without the other being present. The owner of the firearm to keep the second safe key in his/her possession until such time that he/she retrieves the weapon.
 - (d) The necessary procedures with regard to the operation of Firearm Free Zones and Gun Free Zones such as registers be developed, implemented and maintained.